

# Records Destruction Certificate

Kentucky Department for Libraries and Archives, Public Records Division  
300 Coffee Tree Road, P.O. Box 537, Frankfort Kentucky 40602

Date:

Cabinet/Local Jurisdiction: KDLA

Department/Local Government Office: Northern Kentucky University

Division:

Branch/Unit:

Schedule Date: March 1994

Destruction Date:

Destruction Method:

For records destroyed at agency only, per approved retention schedules

Series No.	Title of Records	Date Span	Cu. Ft.
Total Volume (Cu. Ft.) of Records Destroyed			

### Approvals and Certifications

**Before destroying records not listed on the agency's retention schedule or applicable general schedules, approval must be obtained from the State Archives and Records Commission.**

I hereby certify that the records described above have been destroyed.

\_\_\_\_\_  
Records Officer/Custodian

\_\_\_\_\_  
Date